

04/13/2014 Board Meeting

- Attending:
 - Board: Robyn, Dan, Nancy, Barbara
 - Minister: Marcia
- The meeting was called to order at 4:10.
- Chalice Lighting and Check in
- Minutes from 03/09 meeting approved as corrected.
- Minister's Report: Marcia's minister's report was distributed via email prior to the meeting. We appreciate the complete description of Marcia's activities in the past month and ask for summary information in the future about what is going well with the congregation and what we should be concerned about.
- Minister's Evaluation for Fellowship Committee: Marcia needs evaluations from the board, from her Committee on Ministry, and from herself for her review by the UU Ministers' Fellowship Committee. This is standard for all ministers in the journey toward final fellowship. She shared the evaluation form with us. The evaluations are due in Boston no later than June 30. Nancy will drive the process. We have set ourselves an internal deadline of June 15. We tentatively scheduled a dinner meeting for this Friday, 4/18 (take-out at Barbara's house)
 - Robyn will take Denominational Relations and Prophetic Outreach
 - Barbara will take Worship (talk to Mark, Amy, and/or Larry)
 - Nancy will take Pastoral Care
 - Dan will take Organizational Ministry and Practical Arts
 - Nancy will ask Diane to take Teaching (talk to Alex, Lana, and Ashley)
- Treasurer's Report/budget stuff
 - Treasurer's report
 - March income and expenses are right in line to finish the year in accord with this year's budget
 - OWL registration is in the March report (answer to a question of Barbara's from last month)
 - Early prepaid pledges are noted, but the prepaid pledge reserve isn't yet created.
 - Draft budget
 - Next year's "aspirational" budget is \$77,000.
 - We are including money for a part time bookkeeper/office assistant
 - We are including money for Marcia's retirement account and long term disability insurance.

- Robyn requests a summary of significant changes.
 - Once we know what this year's pledges will be Dan will revise the budget for presentation at the informational meeting.
- Budget related space considerations:
 - Our current monthly rent total is \$764.
 - We expect the HSC rent to go up, perhaps to as much as \$125 per Sunday (from the current \$100 per Sunday).
 - To keep in mind for the lease with HSC:
 - we will probably not be using the center on 7/6/14 (annual picnic) and 6/28/15 (General Assembly Sunday service)
 - We do not want to cancel two Sundays in June 2015, so will have a service on Pride Parade Sunday that year.
 - the Vietnamese group will probably not have a Tet celebration in 2015 (it's an off year)
 - The Meditation Center didn't respond to Marcia's inquiry about our renting space from them. She will ping them.
- Campus Ministry: 1st Church is no longer involved.
 - Worship committee would like to contribute the \$125 remaining in their line item, together with the \$150 in the budget directly to the Reed campus group.
 - Barbara moved to approve the transfer of \$275 directly to the Reed campus group with Sarah S designated as administrator of the funds. Nancy seconded. Passed unanimously.
 - Marcia will talk with Sarah about logistics.
- Wy'east Canvas event check in
 - Marcia has been working with Kathryn. There are 45 dinner slots.
 - Diane and Robyn will take on coordinating the dessert.
- Marcia's disability insurance: Barbara has submitted the application for Marcia's disability insurance to the UUA. At Marcia's request and with the UUA's approval we are including Marcia's income from Blaine in the insured amount. Wy'east will cover the premium for our portion of Marcia's income; the remainder of the premium will be withheld from Marcia's salary. Barbara will send a letter to Blaine's board informing them of the arrangement.
- Wy'east's computer and Microsoft's ending support of XP: Microsoft has announced that it will be ending support of XP. Since Betty's XP computer, which runs Quicken, is not connected to the internet there are no security issues, and thus no urgency, but we are reminded that in the not too distant future we will need to upgrade our computer and our accounting software.

- Yard Sale/spring fundraiser: Nancy will ask Tode if he is available to do another yard sale in July
- GA Liason: Lana is officially Wy'east's liaison to the 2015 GA support team of the Mt. Hood cluster.
- Meeting adjourned: 5:48 pm

Respectfully submitted,
Barbara Smith-Thomas, secretary