

Board Meeting 12/10/2015

Present:

Board Members: Robyn, Jane, D'On, Barbara

- The meeting was called to order at 7:15 pm.
- Minutes of the 11/12/2015 meeting:
 - Barbara distributed the minutes of the 11/12/15 meeting
 - D'On moved to accept the minutes as distributed; Robyn seconded. Approved unanimously.
- Treasurer's Report:
 - D'On distributed the Treasurer's report for October and November.
 - In October our income was down; we're back up in November. We're now about \$2,500 ahead of expected budget.
 - Better background checks are costing more money.
- Spring Yard Sale:
 - Barbara talked with Amber at HSC about a joint yard sale.
 - Amber is amenable to the idea. She suggests Saturday, May 14, or Saturday, April 30, in order of preference. The HSC is available both those days and the evening before for setup
 - She will advertise in her newsletter and solicit donations and volunteers.
 - She expects a 50-50 split of the proceeds
 - Barbara will contact Tode and tell him to run with it.
- Minister contract:
 - D'On distributed a draft contract to use as a basis for the negotiation with the new minister, based on a previous contract with Marcia.
 - We discussed some of the details.
 - Barbara moved that we empower D'On and Karl to negotiate with our potential new minister on the basis of this draft contract. Jane seconded. 3 in favor; one abstention.
 - We don't know exactly where the search committee is in the interview process. They are hoping to have an identified candidate by Feb. 1.
- How do we follow up with visitors?
 - With no membership committee, it appears that Mabel's welcome notes to visitors is the only formal follow up. However, it should be noted that the Engagement Committee was behind the creation of the recent Path to Membership class and the recruitment of attendees at that class.
 - Should we reconstitute the Membership Committee?
 - We may need to have this conversation with the new minister.

- Would the Engagement Committee be more willing to help with this with a minister in place?
- New church software:
 - Betty and D'On are looking for new church software.
 - We are currently using ChurchDB for membership and a standalone Quicken for accounting, with Excel for financial reports. They are not connected and it requires manual processing to transfer information.
 - Betty would like to have both the old and the new systems running in parallel for a while.
 - We'd be about \$100 over budget.
 - Both systems they are investigating are on line. (We can retire the old XP computer in Betty's basement.)
- We're starting with a payroll company in January: OnPay
- A New Member ceremony will happen on Sunday,
 - The engagement committee is providing a potted plant for each new member and cake for social hour. Those costs should come from the Engagement Committee budget.
 - D'On will advise Betty where to charge the copying for the script, and where to charge the copying for the script for the baby naming last week.
- Next meetings:
 - Jan 14, 2016 and Feb 11, 2016, both at 7 pm.
 - Barbara will get the meeting announcements in The Wy'east Beacon

Respectfully submitted,
Barbara Smith-Thomas, Secretary